

**TOWNSHIP OF DENNIS
DENNISVILLE, NJ
JULY 11, 2017**

5:00 P.M. (PREVAILING TIME) TWP. COMMITTEE REGULAR MEETING

The Mayor opened the meeting in compliance with the Open Public Meetings Act requirements.

The Mayor requested that the roll call and flag salute be carried over from the Work Session Meeting (Salimbene, Tozer, Smith, Fry-DeRose and Matalucci present).

The Mayor asked if there were any comments on the consent agenda. There being no comment, the Mayor asked for a motion adopting the consent agenda, motion was made by Salimbene, seconded by Smith, with 5 ayes and no nays, that the consent agenda be adopted.

The following motion was approved as part of the consent agenda: Acknowledging Calvary Baptist Church's 7th Annual Walk/Run/Ride 4 Relief on July 22, 2017 from 7:00 a.m. to 3:00 p.m.

The following minutes were approved as part of the consent agenda: 01/24/2017 Regular Meeting.

The following resolution numbers 2017-107 thru 2017-113 were a part of the Consent Agenda:

RESOLUTION NO. 2017-107

**RESOLUTION AUTHORIZING REFUNDS OF A
SENIOR CENTER TRIP**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled a trip to Caesars in Atlantic City for "My Mother's Italian, My Father's Jewish and I'm Still in Therapy" Casino Package on June 28, 2017; and

WHEREAS, the Clerk has received notification from the Senior Center's Director that due to her medical issues the trip has been cancelled; and

WHEREAS, the Township has received payments for this trip that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payments made for the cancelled June 28, 2017 trip :

Suzanne Doll 113 Beachplum Road Villas, NJ 08251-1114	\$ 75.00	James & Donna Underwood 1402 Route 9 South, Lot98 Cape May Court House, NJ 08210	\$ 150.00
Dorothy M. Burns 403 Bryant Ave. North Cape May, NJ 08204-3109	\$ 75.00	Catherine Cannuli 1731 South Shore Road, Unit 148 Ocean View, NJ 08230	\$ 75.00
Barbara A. Dix 1402 Route 9 South, Lot 223 Cape May Court House, NJ 08210	\$150.00	Mary H. Eichorn 1402 S. Route 9, Lot 127 Cape May Court House, NJ 08210	\$ 75.00
Marie Matone 614 S. Route 9 Cape May Court House, NJ 08210-2333	\$ 75.00	Sandra F. Meadowcroft 702 Turnberry Court Cape May Court House, NJ 08210	\$ 75.00

Carole F. Mercurio \$300.00
65 N. Ravenwood Dr.
Cape May Court House, NJ 08210-1140

Bernadine Mills-Redolfi \$ 75.00
149 W. Greenwood Ave.
Villas, NJ 08251

Harriet Passarelli \$ 75.00
12 Canterbury Lane
Seaville, NJ 08230

Harriett A. Reardon-Bailey \$ 75.00
11 Anchorage Ave.
Ocean View, NJ 08230

Mary E. Tozer \$ 75.00
223 Dennisville Road
P.O. Box 94
South Seaville, NJ 08246

ATTEST _____ **ATTEST** _____
 Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-108

RESOLUTION CERTIFYING REVIEW OF ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year ending December 312016 has been filed by a Registered Municipal Accountant with the Township Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Findings and Questioned Costs” or “Findings and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Findings and Questioned Costs” or “Findings and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars

(\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office."

NOW, THEREFORE BE IT RESOLVED, that the Committee of the Township of Dennis, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-109

RESOLUTION AUTHORIZING THE EXTENSION OF A LEAVE OF ABSENCE FOR AN ADMINISTRATIVE EMPLOYEE

WHEREAS, Resolution No. 2017-75 adopted on 04/25/2017 authorized an a leave of absence for Rosemarie Essig under the FMLA; and

WHEREAS, said leave was effective 04/26/2017 to 05/10/2017; and

WHEREAS, Mrs. Essig has requested an extension of her leave of absence for a medical condition.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that an extension of the leave of absence be granted for Rosemarie Essig effective from 05/11/2017 through 07/19/2017 with Mrs. Essig returning to work, Thursday, July 20, 2017.

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby authorized and directed to file the necessary paperwork with the N.J. Civil Service Commission.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-110

RESOLUTION GRANTING SEVERAL RAFFLE LICENSES

WHEREAS, PTA Bishop McHugh Regional Catholic School has applied for Raffle License; and

WHEREAS, said organization have complied with the necessary requirements.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the following Raffle License is hereby granted:

RL#2017-01 PTA Bishop McHugh Regional Catholic School 12/09/17

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-111

**RESOLUTION AUTHORIZING A REFUND OF A
SENIOR CENTER TRIP**

WHEREAS, the Dennis Township Senior Citizen Center had scheduled a trip to Caesars in Atlantic City for “My Mother’s Italian, My Father’s Jewish and I’m Still in Therapy“ Casino Package on June 28, 2017; and

WHEREAS, the Clerk has received notification from the Senior Center’s Director that due to her medical issues the trip has been cancelled; and

WHEREAS, the Township has received payments for this trip that must be refunded.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the following payment made for the cancelled June 28, 2017 trip :

John J. & Alice R. Paris \$ 148.00
5836 Ocean Drive
Avalon, NJ 08202

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-112

**RESOLUTION AUTHORIZING A REFUND OF A
TAX PAYMENT – BLOCK 120, LOT 125**

WHEREAS, the Tax Collector, Michele T. Heim, has notified the Clerk of a tax payment on Block 225.01, Lot 5, C344 that was erroneously posted on 03/06/2017; and

WHEREAS, the property has a tax title lien (Certificate #15-00029) against it which, per the State statutes, must be redeemed for the property owner to make payments; and

WHEREAS, the tax title lien has not been redeemed and therefore the payment must be returned to the owner.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to refund the total amount of \$466.46 to: Albert S. Sr. & Marie Leonetti, 11 Hamilton Road, Colledgeville, PA 19426-1860.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

RESOLUTION NO. 2017-113

**RESOLUTION AUTHORIZING THE HIRING OF A
SEASONAL PART-TIME LABORER
FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, the Dennis Township Public Works Department is in need of a Seasonal Part-Time laborer; and

WHEREAS, the Municipal Clerk's Office has received applications; and

WHEREAS, the Assistant Director of Public Works and Committeeman Tozer have made their recommendation to the Township Committee.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that Joseph Pettit, of 306 Kings Highway, Clermont, NJ 08210 be hired as Seasonal Part-Time Laboer for the Department of Public Works at the hourly rate of \$12.00 per hour retroactive to July 03, 2017.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor indicated that we were moving on to the Regular portion of the agenda.

The Mayor asked for a motion to adopt Resolution No. 2017-114.

Motion was made by Tozer, seconded by Smith, with 5 ayes and no nays, the following resolution was adopted:

RESOLUTION NO. 2017-114

RESOLUTION DOCUMENTING THE EMERGENCY PURCHASE OF A CONDENSER FOR THE AIR CONDITIONING SYSTEM AT THE SENIOR CENTER

WHEREAS, an emergency condition exists in the Senior Center located at 571 Petersburg Road, Dennisville; and

WHEREAS, this condition constitutes an emergency affecting the immediate health of the public; and

WHEREAS, the condition is the need for a new condenser for the air conditioning system for the Senior Center and to the operational office, kitchen, craft room and library; and

WHEREAS, this emergency occurred on 06/16/2017.

WHEREAS, it is necessary to invoke N.J.S.A. 40A:11-6 (emergency purchases) in order to obtain a new duct furnace.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Dennis, County of Cape May, State of New Jersey, that a Purchase Order can be issued without quotes pursuant to the above cited statute.

ATTEST _____ **ATTEST** _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor

The Mayor asked for a motion authorizing the payment of the bills, providing that proper vouchers have been filed and that funds are available.

Motion was made by Smith, seconded by Salimbene, with 5 ayes and no nays, that the payment of the following bills was approved:

GENERAL ACCOUNT:

041022-NJ Dept. of Health/Senior Services	\$ 31.80
041023-Twp of Dennis Payroll Account	68,266.61
041024-A.C. Moore, Inc.	115.46
041025-Super Valu	403.84
041026-A.F.S. Mechanical Contractors	275.00
041027-A. T.&T.	101.69
041028-Animal Control of South Jersey	600.00
041029-Harriett A. Reardon Bailey	75.00
041030-Battery Mart	99.99
041031-Catherine Dougherty	660.22
041032-Blaney & Karavan, PA	4,000.00
041033-Blaney & Karavan, PA	1,201.50
041034-Blauer Associates	250.00
041035-Broadley's MDI	220.93
041036-Dorothy M. Burns	75.00
041037-Catherine Cannuli	75.00
041038-Calvary Baptist Church	500.00
041039-Cape May County Clerk's Office	1,892.14
041040-Cape May Technical High School	400.00
041041-Computer Access Systems	110.75
041042-Coded Systems, LLC	3,000.00
041043-Crystal Springs	143.61
041044-Dennis Twp Board of Education	765,387.66
041045-Barbara A. Dix	150.00
041046-Larry C. Dixon	144.00
041047-Suzanne Doll	75.00
041048-East Coast Distributors	411.94
041049-Mary H. Eichorn	75.00
041050-Ford, Scott & Associates, LLC	3,000.00
041051-Mike Gardner & Son, Inc.	56.17
041052-The Gem Grocery & Gas	328.50
041053-John C. Gibson, P.E.	3,125.00
041054-Gillian's Wonderland Pier	1,380.00
041055-G & K Services, Inc.	1,053.95
041056-Herald Newspaper	287.90
041057-Roy J. Hope	352.82
041058-NAPA Auto Parts	430.86
041059-Bill Kerwood	600.00
041060-Edward F. Leith, Jr.	170.63
041061-Albert & Marie Leonetti, Sr.	466.46
041062-Frank & Marie Matone	75.00
041063-Marvis Diner	648.00
041064-McFadden's Restaurant	689.06
041065-Sandra F. Meadowcroft	75.00
041066-Carole F. Mercurio	300.00
041067-VOID	
041068-Mouse Trap Lanes	160.00
041069-Municipal Clerk's Assoc of NJ	100.00
041070-Mariann Murphy	119.20
041071-Sprint	239.55
041072-NJ Dept Health/Senior Services	2.40
041073-Notarystamp.com	41.50
041074-John J. & Alice R. Paris	148.00
041075-Harriet Passarelli	75.00

041076-The Phillies	270.50
041077-Power of Production Studio	290.00
041078-P.L.I.C. – SBD Grand Island	119.25
041079-Eurofins QC, Inc.	1,052.00
041080-Bernadine I. Mills Redolfi	75.00
041081-Schaefer Pyrotechnics, Inc.	2,250.00
041082-Arthur Schellinger	109.00
041083-Shop Rite	85.11
041084-Silver Bullet	1,180.00
041085-Sky Zone Moorestown	719.10
041086-Thomas G. Smith, P.C.	1,668.84
041087-Splash Zone Water Park	1,091.00
041088-Stewart	360.27
041089-Suburban Propane	763.49
041090-Carolyn P. Swagler	110.90
041091-Island Bowl	270.00
041092-Mary E. Tozer	75.00
041093-Treasurer, State of New Jersey	325.00
041094-James & Donna Underwood	150.00
041095-BSN Sports, Inc.	251.76
041096-Verizon Wireless	38.01
041097-V. E. Ralph 7 Son, Inc.	1,105.00
041098-Vision Service Plan	814.39
041099-Vital Communications, Inc.	75.00
041100-Waste Management of NJ, Inc.	14,733.00
041101-Wildwood Catholics	400.00

The Mayor asked for approval for the Administrative Reports.

Motion made by Tozer, seconded by Fry-DeRose, all in favor and the motion carried, that the following Administrative Reports were adopted:

Municipal Clerk’s Report	June, 2017
Registrar’s Report	June, 2017
Tax Collector’s Report	June, 2017
Construction Official’s Report	June, 2017
Chief Finance Officer’s Report	April & May, 2017
Engineer’s Report	07/11/2017

Mayor Matalucci made the following appointment to the Cape May County Animal Shelter Advisory Board:

Tracey Robinson

Committeeman Tozer questioned when the Township will be receiving the audit reports from the Shelter that had been previously discussed with the County. The Municipal Clerk commented on the improvement of the monthly report that she receives from the Shelter. There was a general discussion regarding agreeing with the intake numbers at the end of the contract. Committeeman Tozer indicated that he believed we were to receive the numbers in September.

The Mayor asked if there were any comments from the public this evening.

Frank Hoff of 285 Gracetown Road indicated that the potholes on Gracetown Road are back again. Committeeman Tozer indicated that to report a pothole you should contact him or Mayor Matalucci. Mr. Hoff shared the potholes locations and stated that are back as soon as they are filled. Committeeman Tozer commented on an upcoming County Project in the area and questioned where the Township could joint their project and get the areas fixed. Township Engineer, Jack Gibson, indicated that he would research the County Project see if it is feasible. They continued to discuss the County Project and the possibility of combining some problem areas the Township has with it.

Committeeman Tozer indicated that in the meantime he would have Public Works put some patch in the holes. Mr. Hoff reiterated the locations.

Mr. Hoff questioned the status of the wires on Sea Isle Blvd. near Gibson & Associates. Township Engineer, Jack Gibson, commented on his efforts on getting the wires taken care of.

Mr. Hoff commented on the article regarding the County wanting to install rumble strips and he indicated he wished they would fix some of the County Roads like Corson Tavern Road instead. Committeeman Tozer commented on the Township Roads.

The Mayor asked for comments from the Township Committee.

Committeewoman Salimbene indicated that the Environmental Commission has decided to place the Memorial Garden in Memory of Eileen Turner here at the site of the existing Backyard Habitat Garden is currently. She explained what the Commission is envisioning. Committeewoman Salimbene commented on the need for the monument and joked about anyone knowing someone the that ability. She continued to comment on the project and indicated that the Environmental Commission has a lot of energy and the memorial garden would be a nice addition to the Township Complex.

Committeewoman Smith stated that National Night Out will be here before we know it and she indicated that it is scheduled for Tuesday, August 1, 2017, 7:00 p.m. at the Recreation Complex with a live band, Split Decision, free soft-pretzels and cold drinks closing with the fireworks. She hoped for no mosquitos. Committeewoman Smith shared the rain date of August 2nd and asked if the Mayor had anything to add. Mayor Matalucci indicated that the State Police would be having a demonstration with their helicopter, the Sheriff Department would be there with McGruff, 500 free soft-pretzels and cold drinks will be given out and he urged everyone to bring their beach chairs and blankets for the concert. Committeewoman Salimbene asked if there is going to be booths and inflatable and Committeewoman Smith indicated there would not and she commented that this year it was getting back to the basics, enjoying the people and the music.

Committeeman Tozer indicated that he wanted to thank the campground owners. He commented on the State Shut-down and the people having to leave the Belleplain State Forest with no place to go. Committeeman Tozer indicated that he spoke with the New Jersey State Campground Association and they were able to get everyone a place.

Deputy Mayor Fry-DeRose indicated that she had no comment at this time.

Mayor Matalucci commented on child safety around pools and urged everyone to be diligent.

Motion was made by Tozer, seconded by Smith, that the meeting be adjourned. All in favor and the motion carried.

ATTEST _____ ATTEST _____
Jacqueline B. Justice, RMC/Clerk Zeth A. Matalucci, Mayor